Access Microfund

The Greater Pittsburgh Arts Council is thrilled to offer the Access Microfund, providing up to $500 in support to help arts and culture organizations, collaboratives and individual artists offer accommodations to patrons and artists with disabilities. This fund supports one-time accommodations such as American Sign Language interpretation, audio description, captioning, or materials in alternative formats. This funding is not intended for physical space accessibility improvements. **This is not a grant but a reimbursement. In order to relieve a little stress and help you budget you must apply before you spend the money for the accommodation.**

The goal of this program is to help organizations, collaborations and individual artists say, "Yes!" when a patron or artist with a disability asks for an accommodation. If you want to schedule one accommodated public program or receive a request from a patron for an accommodation outside your scheduled accommodated programs, you should apply.

**Access Microfund Requirements:**
1. Provide your accommodation policy or agree to create an accommodation policy no later than two months after receiving funding.
2. Either provide some matching funds OR agree to create a line item in your next budget to cover future programmatic accommodations.

**Who can apply?**
- Nonprofit arts organizations, artist collaboratives, and individuals artists
- Serving the 10 counties of southwestern Pennsylvania (Allegheny, Beaver, Butler, Washington, Lawrence, Indiana, Greene, Fayette, Washington and Westmoreland)
- Providing arts programming that is open to the public

**What expenses will be covered?**
- American Sign Language interpretation of one performance
- Audio description of a single museum tour
- Braille programs
- Interpretation, Captioning, or other accommodations for an artist with a disability

**What is not covered?**
- A series of regularly scheduled ASL interpreted performances
- Audio description of tours and performances that have already happened
- Adding a wheelchair ramp
- Ongoing accommodations for employees or volunteers with disabilities

**Application Process**

Applications can be submitted at any time and support will be provided on a first come, first served basis. All applications must be submitted by email to Shaqui Scott at sscott@pittsburghartscouncil.org. Applications can be submitted as either PDFs or Microsoft Word documents (.doc or .docx). If you are unable to submit an application by email please contact Shaqui Scott so that we can make accommodations.
GPAC will make every effort to review your need as quickly as we can, making decisions and seeking input from representatives of the disability community when appropriate.

If you have any questions, Manager of Grants and Membership Shaqui Scott is here to help.

sscott@pittsburghartscouncil.org
412-391-2060 ext. 223
Name of Applicant (use organization or collaborative name):

Please select the option that best describes the applicant:
Nonprofit Organization (with IRS 501(c)(3) designation) _____
Artist Collaborative _____
Individual Artist _____

Who should we contact about this project?

Mailing address:

Phone number: Type (cell, home, work):

Email address:

Date you wish to provide the accommodation:

What accommodation do you want to provide?

Approximate cost of the accommodation, how you determined this cost and your preferred provider (if you have one.)
Why do you want to provide this accommodation now? (i.e. patron requested ASL interpretation for this show, always wanted to do it but never had the money…)

Anything else you think we should know?

Funding Requirements:

If you receive money from this fund you agree to do a few things. Please select the option you choose for each of the following three requirements.

1. We will:
   - Submit our existing accommodation policy with this application.
   - OR
   - Adopt an accommodation policy within two months of being reimbursed with money from this fund.

2. We will:
   - Apply funds to match our reimbursement dollar for dollar.
   - OR
   - Include a line item in our next budget to provide future accommodations.